

PROCEDURES FOR MINISTRIES

The following procedures should be followed by each Ministry of our church. These procedures are listed to aid each Ministry in its effectiveness and to aid in its efficiency in our church.

1. Each Ministry should meet monthly and be prepared to make a quarterly report at each quarterly Church Conference.
2. Meetings should begin and end with prayer
3. Each Ministry should set clear goals for the year. (See Ministry Annual Report forms for a format). The following should be considered when preparing goals:
 - A. Stewardship
 - B. Evangelism
 - C. Mission
 - D. Attendance
4. Each Ministry should be engaged in an ongoing functional mission project
5. Each Ministry should support the total Church program
6. Each Ministry should encourage members to attend:
 - A. Church School
 - B. Bible Study
 - C. Sunday Morning Worship Celebrations
 - D. The LORD'S SUPPER
7. Each Ministry should encourage and support members to be:
 - A. Soul winners for Christ
 - B. Tithers
8. Each Ministry should encourage members to visit and pray for sick and shut-in persons
9. Each Ministry should have a teaching portion as a standing part of each meeting
- 10 All money requisitions for ministry expenses should be completed and submitted to the Finance/Budget Committee one month before scheduled ministry event